

# SUSTAINBUILD MARK CERTIFICATION

APPLICATION FORM NUMBER

## GENERAL INFORMATION

### APPLICANT AND COMPANY INFORMATION

G1	Type of business	<input type="checkbox"/> Manufacturer	<input type="checkbox"/> Importer
G2	Company name		
G3	Co registration no.		
G4	Business address		
G5	Product manufacturing site address		
G6	Business Premise License no.		
G7	Signboard License no.		

### PRODUCT INFORMATION (1 application for 1 product)

G8	Type of product	
G9	Product Name	
G10	Product general trade name	
G11	Product SKU or specification	

### GREEN LABEL CERTIFICATION OF IMPORTED PRODUCTS

**QUESTION G12 - G15 ARE APPLICABLE FOR IMPORTERS ONLY**

		Yes	No	Requirement for importers
G12	Is this product ISO14024 Type 1 certified?			Yes
G13	Is the certification body a registered member of Global Ecolabelling Network (GEN)? ( <a href="https://globalecolabelling.net/">https://globalecolabelling.net/</a> )			Yes
G14	Name of the certification body			
G15	Certification is valid until (YYYY/MM/DD)			

## PART A GOOD ESG PRACTICES

- PLEASE READ SUSTAINBUILD MARK BEFORE FILLING IN THIS APPLICATION FORM.
- Here the requirements for Importers are different from local manufacturers. However, Importers must provide copy of ISO14024 Type 1 certification of the product, issued by a certification body registered on GEN.

### SECTION 1: ENVIRONMENT

A1 Does the company have the following environmental policies?

	Yes	No	Requirement for local manufacturers	Requirement for importers
a. Policy to reduce Scope 1 carbon emissions			Yes	Not applicable
b. Policy on energy efficiency and conservation			Yes	Yes
c. Policy on pollution control and minimizing impact on environment			Yes	Yes
d. Policy on waste reduction and responsible waste management			Yes	Yes
e. Policy on water conservation			Yes	Not applicable
f. Policy on resource conservation			Yes	Not applicable

A2 The company is required to have quantitative targets to reduce either one of the following. Please state the targets set for 2030 with either 2023 actual or 2024 forecast as the baseline.

	Please state the targets here.	Requirement for local manufacturers	Requirement for importers
a. GHG Emissions		Have defined 2030 targets for either one.	Have defined 2030 targets for either one.
b. Energy (i.e. Electricity) use			

\* GHG emissions. Although carbon dioxide (CO<sub>2</sub>) is the dominant greenhouse gas (GHG) generated by the burning of fossil fuels, industrial production, and land use change, for some industries other GHGs such as methane are more relevant. Please state your company CO<sub>2</sub> or other GHG emission reduction targets here.

A3 Applicant has taken actions in at least two areas in the last 24 months.  
(For each area, please submit one photo and description in your own format as evidence.)

	Yes	No	Requirement for local manufacturers	Requirement for importers
a. Action to reduce GHG emissions			Have taken actions in at least two (2) areas.	Have taken actions in at least two (2) areas.
b. Action in energy efficiency and conservation				
c. Action in pollution control and minimizing impact on the environment				
d. Action in waste reduction and responsible waste management				
e. Action to reduce use and conserve water and/or natural resources				

**SECTION 2: SOCIAL**

	Yes	No	Requirement for local manufacturers	Requirement for importers
A4 Applicant is registered as employer at EPF, EIS and SOCSO.			Yes	Yes

A5 Does the company have the following social policies?

	Yes	No	Requirement for local manufacturers	Requirement for importers
a. Policy on respecting human rights at work (including child and forced labour)			Yes	Yes
b. Policy on product safety and responsible selling			Yes	Yes
c. Policy on occupational health and safety			Yes	Not applicable

	Yes	No	Requirement for local manufacturers	Requirement for importers
A6 Applicant has established a quality control system to ensure products sold meets regulatory and industry quality standards.			Yes	Yes

	Yes	No	Requirement for local manufacturers	Requirement for importers
A7 Applicant has taken actions in the last 24 months, to improve its operational health and safety. (Please submit supporting documents in your own format to provide evidence.)			Yes	Not applicable

**SECTION 3: GOVERNANCE**

A8 Applicant has not been charged in court (whether found guilty or on-going hearing) in the last 36 months, for the following offences:

	Yes	No	Requirement for both local manufacturers and importers
a. Environment			No cases
b. Health and safety			No cases
c. Fraud			No cases

	Yes	No	Requirement for both local manufacturers and importers
A9 Applicant has representative that has attended CREAM Sustainable Product Management Training.			Yes
a. Name of the person trained			
b. Designation			
c. Training completion date			

## PART B PRODUCT ENVIRONMENTAL CLAIM(S)

- PLEASE READ CEP SCHEME BEFORE FILLING IN THIS APPLICATION FORM.
- Applicants are advised to procure a copy of ISO 14021:2016 Environmental labels and declarations — Self-declared environmental claims (Type II environmental labelling) and be familiar with its requirements.

**B1** Select claim category to be applied.  
(Please select not more than 3 categories. If you would like to declare more than 3 environmental claims, please apply using a new form.)

<input type="checkbox"/> Compostable	<input type="checkbox"/> Reduced energy consumption
<input type="checkbox"/> Degradable	<input type="checkbox"/> Reduced resource use
<input type="checkbox"/> Reusable and refillable	<input type="checkbox"/> Reduced water consumption
<input type="checkbox"/> Extended product life	<input type="checkbox"/> Waste reduction
<input type="checkbox"/> Recovered energy	<input type="checkbox"/> Recyclable
<input type="checkbox"/> Renewable energy	<input type="checkbox"/> Recycled content
<input type="checkbox"/> Carbon footprint	<input type="checkbox"/> Designed for disassembly

### CONDITION 1: GENERAL REQUIREMENTS TO MEET

**B2** Does the claim meet the requirements of MS ISO14021, including:

	Yes	No	<i>Requirement</i>
a. The claim is relevant to the type of product.			Yes
b. The claim is accurate, not vague, or misleading.			Yes
c. The impact claimed has included consideration of both the positive impact and any new negative impact as result of this feature.			Yes

### CONDITION 2: CLAIM QUANTIFICATION METHODOLOGY

**B3** Select the method for evaluation and verification of the self-declared environmental claim.  
(Please tick (✓) relevant box.)

<input type="checkbox"/> ISO or standards with international acceptability
<input type="checkbox"/> Industry or trade methods
<input type="checkbox"/> Self-developed methods subjected to peer review

	Yes	No	Requirement
B4			Yes

**CONDITION 3: CLAIM STATEMENT**

B5 State all the environmental claims and explanatory statements to be applied.

**Environmental claim category #1**

Claim category	
Self-declared environmental claim	
Explanatory statement	

**Environmental claim category #2 (If applicable)**

Claim category	
Self-declared environmental claim	
Explanatory statement	

**Environmental claim category #3 (If applicable)**

Claim category	
Self-declared environmental claim	
Explanatory statement	

## APPLICANT CONFIRMATION

**By submitting this application, the Applicant confirms that the information provided is accurate and current as of the submission date.**

Submitted by	
Designation	
E-mail address	
Telephone	
Date of submission	

**SECTION FOR USE BY CREAM ASSESSOR**

Applicant company name	
Application form number	
Product Name	

Name of assessor		Assessment Result	
Date assessed		<b>PASS</b>	
Signature of assessor		<b>FAIL</b>	

If the application does not meet any requirement, please state the details here:

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**This application has been reviewed by Product Certification Committee**

Decision of PCC	Additional comments (if any):	
<b>PASS</b>		
<b>FAIL</b>		

PCC review date	
Name of approver	
Signature	

**SUSTAINBUILD MARK CERTIFICATION**  
**LIST OF DOCUMENTS TO BE SUBMITTED**

No.	Documents	Local manufacturers	Importers
<b>GENERAL INFORMATION</b>			
1	SSM company registration Form 13	✓	✓
2	Product brochure	✓	✓
3	Business Premise License	✓	✓
4	Signboard License	✓	✓
5	ISO14024 Type 1 Certificate (For imported product only)		✓
<b>ENVIRONMENT</b>			
A1	Policy to reduce Scope 1 carbon emissions	✓	
A1	Policy on energy efficiency and conservation	✓	✓
A1	Policy on pollution control and minimizing impact on environment	✓	✓
A1	Policy on waste reduction and responsible waste management	✓	✓
A1	Policy on water conservation	✓	
A1	Policy on resource conservation	✓	
A3	Evidence for action to reduce GHG emissions	✓ (Any 2)	✓ (Any 2)
A3	Evidence for action in energy efficiency and conservation		
A3	Evidence for action in pollution control and minimizing impact on the environment		
A3	Evidence for action in waste reduction and responsible waste management		
A3	Evidence for action n to reduce use and conserve water and/or natural resources		
<b>SOCIAL</b>			
14	Policy on respecting human rights at work (including child and forced labour)	✓	✓
15	Policy on product safety and responsible selling	✓	✓
16	Policy on occupational health and safety (H&S)	✓	
17	Evidence of established quality control system	✓	✓
18	Evidence of actions to improve operational H&S	✓	
19	Evidence of registered as employer at the EPF	✓	✓
20	Evidence of registered as employer at the EIS	✓	✓
21	Evidence of registered as employer at the SOCSO	✓	✓
<b>GOVERNANCE</b>			
22	CREAM Sustainable Product Management Training Attendance Certificate	✓	✓